



HIGH CEDARS GOLF CLUB BANQUET TERMS AND CONDITIONS

1. All arrangements are non-binding until High Cedars Golf Club receives a deposit and signed contract from the customer.
2. High Cedars Golf Club requires a **non-refundable** deposit in the amount of \$500.00 to reserve the date and time for your event. The balance of the room rent is due and payable at the conclusion of your event.
3. All food, liquor, beer and wine must be purchased through High Cedars Golf Club, Inc.. All meals must be prepared and served by High Cedars Golf Club staff.
4. Room rent includes all furniture, china, flatware, glassware, set-up and clean-up of the facility. A \$1.00 per guest linen charge will be included on your final bill.
5. Room rent entitles you to the banquet room from 8 AM to 12 midnight the date of the event.
6. Decorations are customer's responsibility including set-up and removal. *Tacks, screws, nails of any kind, glitter, rice, bird seed and silly string of any kind are not allowed.
7. All items such as decorations, gifts and personal belongings must be removed at the conclusion of the event.
8. A menu can be created just for you and your budget. This menu should be finalized 30 days prior to the event.
9. A guaranteed number of guests must be given to High Cedars Golf Club, Inc. no later than 14 days prior to the event date. This is the minimum number of guests the customer will be billed for. Thereafter, the minimum number of guests may only be increased.
10. The price per guest on the catering contract is based on the original proposed number of guests. If the guaranteed number of guests is lower than the original proposed number, the price per guest may increase.
11. Due to Pierce County Health Department regulations, High Cedars Golf Club, Inc. cannot send any leftover food home with guests even if less than guaranteed number of guests are served.
12. An 18% gratuity will be added to all food and beverage purchases. 9.4% Washington State Sales Tax will be added to all food purchases.
13. High Cedars Golf Club, Inc. reserves the right to cancel any event if the name of the group or the exact nature of the event varies from that originally agreed upon.