



# HIGH CEDARS GOLF CLUB

## SPECIAL EVENT GENERAL INFORMATION

Just a short note to thank you for considering High Cedars Golf Club, Inc. as the venue for your special event.

During the past years we have made major improvements to High Cedars Golf Club. We feel we have the most complete Golf Complex / Special Event Facility to accommodate tournaments, groups, meetings, banquets, weddings and receptions in the South Sound. Our main reception area has a capacity of 325 guests and our smaller Rainier Room has a capacity of 70 guests. We offer outside Wedding Ceremonies as large as 500 guests and inside ceremonies as large as 325 guests.

The room rental for the main reception room is \$2,000.00 and includes all labor, wedding equipment and furniture, reception furniture and equipment, china, flatware, glassware, set-up and clean-up of the facility. There is an additional linen charge of \$1.00 per guest. This fee normally entitles you to the Banquet Room at 8 A.M. to decorate etc. the day of the event. The rental fee is based on a 5 hour usage for weddings and receptions and a 4 hour usage for receptions only. All special events including wedding receptions must conclude no later than 12 midnight.

It is very important to remember that High Cedars Golf Club, Inc. is a licensed premise and all guests must obey all laws, rules and regulations of the Washington State Liquor Control Board and Tacoma / Pierce County Health Department. We must by law, prohibit the distribution and / or consumption of all alcoholic beverages not purchased at High Cedars Golf Club, Inc. The legal drinking age in the State of Washington is 21 years old. High Cedars Golf Club, Inc. has a zero tolerance policy in this area.

High Cedars Golf Club, Inc. does not allow any outside food or beverage on the premises except Wedding Cakes and assorted candies regularly associated with a wedding reception. It is very important to note that ALL FOOD AND BEVERAGE consumed on the High Cedars Golf Club, Inc. premises must be purchased through High Cedars Golf Club, Inc.. Outside caterers, home cooked food or food and / or beverages prepared or purchased outside of High Cedars Golf Club, Inc. are not allowed on the premises.

A non-refundable \$500.00 deposit is required to reserve the date and time. This deposit will be applied to the final invoice on the day of the event. Final payment is due and payable in full upon completion of the event. This fee is payable in cash, check, debit card or credit card.

It is important to note that 9.4% Washington State Sales Tax and 18% gratuity will be added to all food and beverage purchases.

Once again, thank you for your very valued business and support.

Sincerely,  
John A. Benedetti  
General Manager  
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